



Gladstone Yacht Club Rental Agreement – Terms and Conditions

The undersigned (hereinafter referred to as “Renting Member”), making application to the Gladstone Yacht Club (hereinafter referred to as “Club) agrees to the following terms and conditions:

1. To rent the club, you must be a member. The Renting Member must be present during the entire event. Failure to remain will result in disciplinary action up to and including revocation of Club privileges.
2. When reserving the Club, a rental agreement must be signed and the appropriate deposit paid before the date will be put on the calendar. All clean-up must be done immediately following the event.
3. Capacity is to be no more than 100 people.
4. The Renting Member may not use staple guns, nails, tacks or any other fastener that will damage or deface Club equipment or property, for hanging or fastening decorations, signs or other items anywhere on Club premises.
5. No alcoholic beverages or soft drinks may be brought into the facility from the outside.
6. Being a key club, the door will NOT be propped open for incoming guests. It will be the Renting Member’s responsibility to open and close the door for their guests.
7. The renting member will comply with all laws, rules, and regulations of the federal, state, county and local authorities, as well as the Club rules.
8. The Renting Member agrees not to hold the Club, its agents, servants, and/or employees responsible for loss, damage or injury incurred due to or alleged to be due to, the negligence of the Renting Member, Renting Member’s officers, agents, contractors, or employees during the Renting Member’s use of the Club. The Renting Member will be responsible for any and all damages to the Club, its facilities and grounds caused by the Renting Member.
9. The Club, as an alcoholic beverage licensee, is solely responsible for the sale and service of all alcoholic beverages on the property. Only members of the GYC may purchase alcohol, unless the Event requests a special liquor license, which requires an additional fee. Special liquor licenses require a MINIMUM 30 day notice. Any alcoholic beverages served during the rental must be supplied by the Club and dispensed only by Club servers and bartenders. The Club will require proper identification (photo ID) of any person of questionable age and refuse service to any person who, in the Club’s judgment, appears to be intoxicated. No children may be seated at the bar.
10. The Renting Member agrees that the use of the Club’s facilities will be limited to the day of the event between the hours listed on the agreement. Delivery of rental supplies and necessary equipment, decorating, setting-up and all preliminary activities may be accomplished the day before the rental of the Club for the event, only with the approval of the Club, so long as the regularly scheduled use of the Club by the members is not inhibited or interfered with.
11. If Renting Member is utilizing the kitchen, Renting Member shall notify the Club of kitchen equipment needed (silverware, cookware, etc). A Board Member or bartender will set out the requested equipment, and check same back in after the event. Renting Member agrees to be solely responsible for the condition of all rental supplies and equipment, while these items are on Club premises. If the kitchen is used, the Renting Member is responsible for dishes and complete cleanup of the kitchen.
12. Renting Member understands and agrees that rental of the Club does not constitute exclusive use. The Club’s bar and grounds will remain open for the use of members at all times.
13. There must be a bartender present during the entire contracted event. The Event must start at 3:00 p.m. or later. If Renting Member requests an earlier start, Renting Member must pay for the additional hours for the bartender at the rate of \$15.00 per hour.

The attached Event Outline and Rental Fee statement are integral to this contract. I have read and agree to these terms and conditions.

Signature of Renting Member _____

Date _____

EVENT OUTLINE

CONTACT INFORMATION:

Renting Member _____
Street Address _____
City, State _____
Zip _____

Day Phone _____
Home Phone _____
Cell Phone _____
E-Mail Address _____

EVENT INFORMATION:

Type of Event _____
Date Requested _____
Areas of GYC to be used by guests:

- Bar
 Kitchen
 Dining Room

Number of Guests _____
Hours (From-To) _____
Special Requests _____

FIXED RENTAL FEES:

Hall Rental- general	\$200.00
Kitchen Rental Only	\$50.00
Special Liquor License:	\$75.00

Amount Received: _____
Employee Authorizing Rental: _____

Hall rental includes a \$50.00 cleanup fee, which will be refunded if the cleanup is done by the Renting Member on the day of the rental, before bar closing. The bartender on duty will inspect the kitchen and hall before refunding the cleanup fee.

NO REFUND IF CANCELLATION OCCURS WITHIN 60 DAYS OF THE RENTAL DATE.

The Club Steward will be responsible for any additional cleanup once the cleanup has been deemed acceptable and the refund check issued.